

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held July 19, 2022
The agenda was posted on Thursday, July 14, 2022

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Bill Andersen, Mark Riemer and Grant Kageta

Staff Present - Jeff Forrey and Laurie McAfee

Teleconference - None

Absent - Gordon Takemoto and Roy Hebard

Guest(s) - Mark Velasquez (8:22am) and Jimmy Pinnocchio (8:25am)

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Budget Meeting on June 7, 2022.
2. Approval of Minutes for the Workshop meeting on June 14, 2022.
3. Approval of Minutes for the Regular Meeting on June 21, 2022.
4. Approval of payment of the June Bills in the amount of \$9,453.54.
5. Approval of transfer of June 2022 income to Placer County in the amount of \$41,401.37.

A motion was made by Mark to approve all items on the Consent Agenda. Grant seconded. All in favor, motion carried.

F. MANGERS REPORT

1. June Budget to Actuals - Report shows a strong year end. Copy of report will be sent to Board after meeting.
2. LAFCO Boundary Change Update - No update at this time.
3. Office Bat Infestation - We are in the process of obtaining quotes to humanely dispatch of the bats infesting the office. The Board stated that they are in consensus that due to this being a Health and Safety issue, staff may move forward without going through the bid process.

4. Public Notice to Increase Trustee Compensation - The notice was posted on July 9th. We will now wait the 60 days and if not challenged, put the increase into affect.

G. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Newcastle Water Tank Project in Newcastle Undeveloped area

A. Sauers Engineering proposal for Bidding and Construction Services - Proposal was reviewed. Mark made a motion to authorize the District to enter into the contract with fees not to exceed \$18,500.

B. Notice of Intent to Award - Notice was reviewed and discussed.

Board Entered into Recess at 8:18am
Board re-entered meeting at 8:22am
District attorney, Mark Velasquez joined meeting via phone at 8:22am

Mark was asked if it would be within the Districts rights to move forward with the Notice of Intent to Award or if a Resolution would be necessary. Mark advised that as long as the Districts policy does not require a resolution then it would be acceptable to move forward with the notice of intent.

Jimmy entered meeting via teleconference at 8:25am
Mark Velasquez left the meeting at 8:29am

Mark Riemer made a motion to award the contract in the amount of \$826,640.00 to Crosno for the Newcastle Cemetery Tank Project. In addition they authorize District Manager, Jeff Forrey, or Chairman, Bill Andersen, to execute Contract on behalf of the District pursuant to contract document. Lastly, the District Manager is given the authority to approve Change Orders in an amount not to exceed 10% of original contract amount and total of all Change Orders not to exceed 10% without further authorization. Grant seconded. All in favor, motion carried.

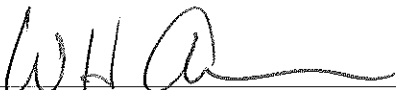
H. REVIEW OF CORRESPONDENCE TO THE DISTRICT - None

I. TRUSTEE QUESTIONS & COMMENTS -


1. Chairman, Bill Andersen, thanked Trustee Mark Riemer for his knowledge and assistance with the awarding of the Contract for the Newcastle Water Tank project.

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J. ADJOURNMENT - Grant made a motion to adjourn the meeting. Mark seconded. All in favor, motion carried. Meeting adjourned at 9:00am.



William Andersen, Chairman



Laurie McAfee, Office Manager