

## AGENDA

### OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

August 17, 2021, at 8:00 a.m.

District Office

850 Taylor Road, Newcastle, CA 95678

**\*\*FOR ACCESS TO THE MEETING VIA TELECONFERENCE, PLEASE CALL 1-712-832-8330 AND  
USE THE ACCESS CODE 8092062#.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. All public comments must be made during the public comment section and are subject to the reasonable time limitations for each speaker. Members of the public may address any matter under the jurisdiction of the Board of Trustees; however, the Board is prohibited from discussing or taking any action on any item not appearing on the agenda. Any person may obtain copies of materials pertaining to an agenda item by making a request to the District's office located at 850 Taylor Road, Newcastle, CA 95678 between 8:00 am and 3:45 pm. Anyone requiring a disability-related modification or accommodation in order to participate in the meeting should contact the District's Office at (916) 663-4660 as soon as possible, and at least 72 hours prior to the meeting date.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PUBLIC COMMENTS

#### D. AGENDA REVIEW

#### E. CONSENT AGENDA

1. Discussion and Approval of Minutes for the Special Meeting on July 6, 2021.
2. Discussion and Approval of Minutes for the Workshop Meeting on July 13, 2021.
3. Discussion and Approval of Minutes for the Regular Meeting on July 20, 2021.
4. Approval and Payment of July Bills, Review of List of Checks Prepared by Office Manager.
5. Approval of Transfer of July 2021 Income to County.

#### F. PROJECT(S) UPDATE

#### G. MANAGERS REPORT

**H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

1. Review of By-Laws passed February 1962, July 1962, June 1981, June 1986, March 1998.
2. New Water Tank Project in undeveloped area.
3. Evaluation of Office Manager position – Wage and Responsibilities.

**I. REVIEW OF CORRESPONDENCE TO THE DISTRICT**

**J. TRUSTEE QUESTIONS & COMMENTS**

**K. ADJOURNMENT**

This agenda posted the 12<sup>th</sup> day of August 2021  
Posted by: Laurie McAfee, Office Manager  
Approved by: Jeff Forrey District Manager