

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held July 18, 2023
The agenda was posted on Thursday, July 13, 2023

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Bill Andersen, Gordon Takemoto and Grant Kageta

Staff Present - Jeff Forrey and Laurie McAfee

Teleconference - None

Absent - Roy Hebard and Mark Riemer

Guest(s) -None

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on June 13, 2023.

2. Approval of Minutes for the Regular Meeting on June 20, 2023.

4. Approval of payment of the June 2023 Bills in the amount of \$11,427.16.

5. Approval of transfer of June 2023 income to Placer County in the amount of \$59,482.41.

A motion was made by Roy to approve all items on the Consent Agenda. Gordon seconded. All in favor, motion carried.

F. PROJECT UPDATE - Spoke with Jimmy Pinnocchio and our attorney, Russ Hildebrand, regarding future projects and a contract with Jimmy to continue as a Project Consultant. A copy of Jimmy's previous contract with the District was sent to Russ for review. He approved of the format of the contract but suggested that a clause be added that once the project is completed the contract is no longer in affect. Jimmy will draw up a new contract for our upcoming projects.

G. MANAGERS REPORT

1. Operations Update -

- a. Software and Security upgrade with Integral Networks - We will have the final cost at the August meeting for the security, server and computer update.
- b. Company Holiday and Employee Appreciation lunch - Date is set for Wednesday, December 13, 2023.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

- 1. Fiscal Year 2023/2024 Budget - Board reviewed proposed budget and Resolution 23-04 to approve the Fiscal Year 2023/2024 Budget. Mark made a motion to approve the agenda and resolution as is. Roy seconded. All in favor, motion carried.
- 2. Inquiry into Exception of Qualification for Burial - Our attorney has sent a response to the attorney representing the family requesting an exception to the rule. He will update if/when a return response is made.


I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

Information was provided for the following conferences:

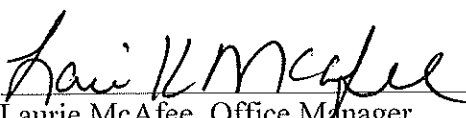
- 1. California Association of Public Cemeteries Annual Education Seminar & Area Meeting 10/5/23 - 10/7/23 at the Holiday Inn Capitol Plaza in Sacramento.
- 2. PCA 2023 Annual Conference 8/10/23 - 8/11/23 at the Goldminers Inn in Grass Valley

J. TRUSTEE QUESTIONS & COMMENTS - None

K. ADJOURNMENT - Bill made a motion to adjourn the meeting. Grant seconded. All in favor, motion carried. Meeting adjourned at 8:13am.



William Andersen, Chairman



Laurie McAfee, Office Manager