

**NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY**  
**District Office, 850 Taylor Road, Newcastle, CA 95658**  
**Minutes for the Regular Meeting held May 21, 2024**  
The agenda was posted on Thursday, May 16, 2024

**A. CALL TO ORDER**

Chairman Mark Riemer called the meeting to order at 8:02am.

**B. ROLL CALL**

Trustees Present - Mark Riemer, Grant Kageta, Roy Hebard, Bill Andersen and Gordon Takemoto

Staff Present - Jeff Forrey and Laurie McAfee

Teleconference - None

Absent - None

Guest(s) - Jimmy Pinocchio

Public - None

**C. PUBLIC COMMENT - None**

**D. AGENDA REVIEW -**

**E. CONSENT AGENDA**

1. Approval of Minutes for the Workshop meeting on April 9, 2024.
2. Approval of Minutes for the Regular Meeting on April 16, 2024.
4. Approval of payment of the April 2024 Bills in the amount of \$12,091.26.
5. Approval of transfer of March 2024 income to Placer County in the amount of \$66,541.87.

A motion was made by Roy to approve all items on the Consent Agenda. Gordon seconded. All in favor, motion carried.

**F. PROJECT UPDATE -**

1. Rocklin Cemetery Restroom and Pavilion - Jimmy presented and discussed drawings for the project. It was requested by the Board that the location of the restroom and ADA parking be reversed and brought back to the Board to vote on along with a time line for putting the project out for bidding.
2. Newcastle Pavilion Sidewalk - Project is almost complete

May 21, 2024

**G. MANAGERS REPORT -**

1. Memorial Day Program - The Cemeteries are gearing up for the 2024 Memorial Day Holiday. The Newcastle program will begin at 11:00am on May 27<sup>th</sup> and 11:30am at Rocklin.
2. Worker's Comp - The Employee that has been out on Worker's Comp since October 2023, returned to work Monday, May 20, 2024 for modified duty.
3. Roseville Cemetery & Newcastle, Rocklin, Gold Hill Cemetery Agreement - Jeff spoke with LAFCO regarding their time line for reviewing the District Boundaries for both Districts. The representative from LAFCO suggested that we send in a letter requesting that we be moved up the list.
4. Water Tank Warranty - The warranty will be expiring soon. Crosno's came out and performed a final inspection of the inside and outside of tank. It was determined that everything was working as it should.

**H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -**


1. Rocklin Cemetery Restroom and Pavilion - No action at this time.
  - a. Design/Plans
2. Newcastle Pavilion Sidewalk - Project is almost complete. No action taken.
3. Public Agency Retirement Services (PARS) - After consideration of the information provided previously by Jeff Forrey, Mark Riemer and Andrew Sisk regarding the program, Roy made a motion to begin the process of enrolling in the program. Bill seconded. All in favor, motion carried. A starting amount to begin investing will be determined at a later date.
4. Fiscal Year 2024-2025 Budget -
  - a. Resolution 2024-05 - The proposed resolution and budget were presented and discussed with the Board. Roy made a motion to approve the resolution and budget as presented. Grant seconded. All in favor, motion carried.
  - b. Resolution 2024-06 - The resolution and 5 year plan were presented and discussed with the Board. Roy made a motion to approve the resolution and plan as presented. Bill seconded. All in favor, motion carried.

**I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -**

1. Special District Regular and Alternate LAFCO Commissioner Selection Results -  
Regular Member - Joshua Alpine, Placer County Water District  
Alternate Member - Judy Friedman, Tahoe City Public Utility District

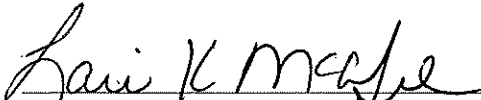
J. TRUSTEE QUESTIONS & COMMENTS - None

K. ADJOURNMENT - Grant made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 9:40am.



---

Mark Riemer, Chairman



---

Laurie McAfee, Office Manager