

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held October 17, 2023
The agenda was posted on Thursday, October 12, 2023

A. CALL TO ORDER

Chairman Bill Andersen called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Bill Andersen, Mark Riemer, Gordon Takemoto, Roy Hebard and Grant Kageta

Staff Present - Jeff Forrey, Rob Pontius, and Laurie McAfee

Teleconference - None

Absent - None

Guest(s) - James Pinocchio (entered meeting at 8:36)

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on September 12, 2023.

2. Approval of Minutes for the Regular Meeting on September 19, 2023.

4. Approval of payment of the September 2023 Bills in the amount of \$11,243.92.

5. Approval of transfer of September 2023 income to Placer County in the amount of \$35,235.13.

A motion was made by Roy to approve all items on the Consent Agenda. Mark seconded. All in favor, motion carried.

F. PROJECT UPDATE -

1. Rocklin Cemetery Restroom and Pavilion - James Pinocchio presented location and design options for review.

G. MANAGERS REPORT


1. Google Review - Laurie assisted a customer and later that day was notified by Google that she had received a 5-star review from the Customer.
2. Closed Meeting - Jeff proposed setting a Closed Meeting to discuss and approve sending a rejection letter in the class action lawsuit against CalPERS. With this proposal, it was decided that the closed meeting will be held during our November Workshop meeting.
3. Placer County Grand Jury - They requested a meeting on October 24th starting at the Newcastle Cemetery. No details were provided as to why they have requested a meeting. After, they would like to visit Ophir Cemetery. After this announcement it was decided that Chairman, Bill Andersen, will also be present for the meeting.
4. Painting Project - The painting project is underway. So far most of the staircase rails have been completed at Newcastle and they will be starting on the outside of the pavilion, restrooms, and office this week. We did run into a small issue regarding the gazebo in Section N. The Contractor failed to include the beams underneath. He requested an additional \$1,000.00 to complete but agreed to \$685.00 to cover his cost.
5. Follow up from HR Questions to attorney, Russ Hildebrand - Jeff provided the attorney response regarding his previously addressed questions concerning Employees leaving the premises during their breaks, performing personal tasks such as changing their oil on premises during their lunch breaks, getting lunch while in the company vehicle and Employees selling personal items to the district. Jeff will be taking the advice from the attorney and implementing them.
6. Maintenance Wage Scale - Jeff ran the proposed wage scale past our attorney. The Board will be presented with the proposal for voting later in the Fiscal Year.
7. Veteran's Day Program - There will be a small program taking place at Rocklin. The program will start at 10:30am. Rob and Jeff will attend and assist where needed.
8. 2nd Quarter Safety Training - Training is scheduled for October 25th from 12pm to 2pm. Topics to be covered are Hazard Communication and Defensive Driving. We will also be recognizing Pedro's 26th Anniversary with a plaque.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS - None

I. REVIEW OF CORRESPONDENCE TO THE DISTRICT - None

J. TRUSTEE QUESTIONS & COMMENTS - None

K. ADJOURNMENT - Roy made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 9:24am.



William Andersen, Chairman



Laurie McAfee, Office Manager