

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held March 19, 2024
The agenda was posted on Thursday, March 14, 2024

A. CALL TO ORDER

Chairman Mark Riemer called the meeting to order at 8:01am.

B. ROLL CALL

Trustees Present - Mark Riemer, Grant Kageta, Roy Hebard, Bill Andersen and Gordon Takemoto

Staff Present - Jeff Forrey and Laurie McAfee

Teleconference - None

Absent - None

Guest(s) - Jimmy Pinocchio

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW -

E. CONSENT AGENDA

1. Approval of Minutes for the Workshop meeting on February 13, 2024.

2. Approval of Minutes for the Regular Meeting on February 20, 2024.

4. Approval of payment of the February 2024 Bills in the amount of \$10,997.77.

5. Approval of transfer of February 2024 income to Placer County in the amount of \$31,561.38.

A motion was made by Roy to approve all items on the Consent Agenda. Gordon seconded. All in favor, motion carried.

F. PROJECT UPDATE -

1. Rocklin Cemetery Restroom and Pavilion - Jimmy anticipates that he will be able to provide drawings and elevations at the April regular meeting.

March 19, 2024

2. Newcastle Pavilion Sidewalk - None

3. Block 7 Project - None

G. MANAGERS REPORT -

1. Wells Fargo Checking Update - A new account has been opened to replace the old compromised account.

2. Surplus Auction for Toyota Tacoma - The truck was sold on Public Surplus for \$10,300.00 and was picked up by the purchaser.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Rocklin Cemetery Restroom and Pavilion - No action at this time.

a. Design/Plans

2. Newcastle Pavilion Sidewalk -

a. Design/Plans - Jimmy Pinocchio presented the revised designs and bid package for the new sidewalk and if approved, the "Notice to Bid" will run in the Loomis News, Placer Herald and Roseville Press Tribune on March 22, 2024. Gordon made a motion to approve the designs and bid package. Bill seconded. All in favor, motion carried.

3. 2023-2024 Budget Amendment and Resolution - Jeff proposed Resolution 2024-04 to increase the budget by \$18,000.00 to account for unforeseen expenses that have come up through the fiscal year. Roy made a motion to approve the resolution. Gordon seconded. All in favor, motion carried.

4. 2023-2024 Revised Employee Handbook and Resolution - Jeff proposed Resolution 2024-03 to revise the Employee Handbook and bring it up to date. All revision were suggested/approved by the Human Resources legal advisor with Golden State Risk Management. Roy made a motion to approve the revised handbook. Grant seconded. All in favor, motion carried.

5. LAFCO - Selection of a Special District Representative and Alternate - The Board was presented with the candidates and their Statements of Qualification. Mark made a motion to elect William Kahrl as the "Regular Voting Special District Representative", Luke Ragan as the first alternate and Teresa Ryland as the second alternate. Roy seconded. All in favor, motion carried.

6. 2024 GSRMA Board Election - The Board was presented with the two candidates and the one Statement from received from Orland Cemetery District. Bill made a motion to elect Orland Cemetery District. Roy seconded. All in favor, motion carried.

March 19, 2024

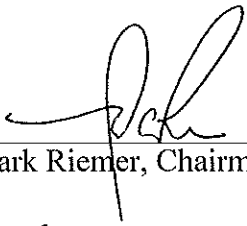
I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

1. All Form 700 have been completed and received by Placer County.

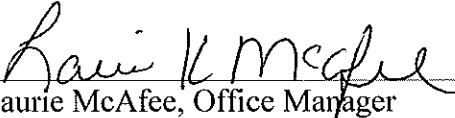
J. TRUSTEE QUESTIONS & COMMENTS -

1. Gordon inquired as to how the Dodge Truck was running. Jeff informed him that it is doing ok and has not repeated the issue previously reported by the Newcastle Foreman.

K. ADJOURNMENT - Roy made a motion to adjourn the meeting. Gordon seconded. All in favor, motion carried. Meeting adjourned at 8:54am.



Mark Riemer, Chairman



Laurie McAfee, Office Manager